

Remote Learning - Parental Guidance

Checking Email

All students have a personal Google email (GMail) account which they use to log on to their online remote learning lessons and information. Teachers will communicate and send links for live lessons to students through email.

Step 1

Open Google Chrome on a PC, Mac, Chromebook or Laptop and click sign in. This is located in the top right corner

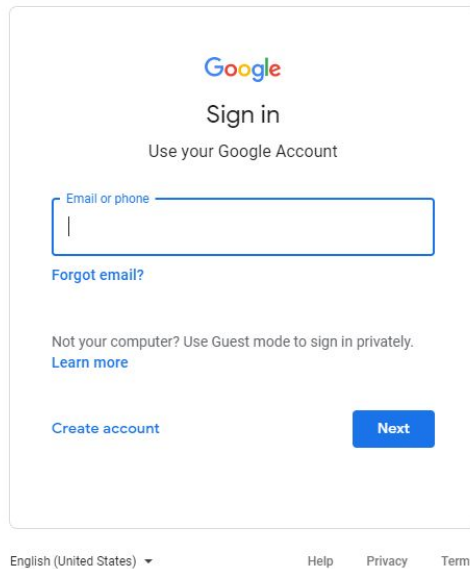


Step 2

Enter the email address of the student. All Rawmarsh student accounts follow this format:

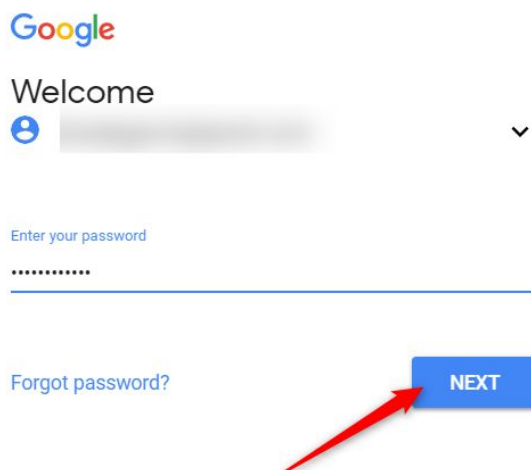
Year the student started at Rawmarsh, then their first initial and name, and ending with **@rawmarsh.org**

They usually follow a structure similar to this **18JBloggs@rawmarsh.org**



Step 3

Enter the student's password in the next box



Step 4

Email should open

Logging into Google Classroom and accessing

Step 1

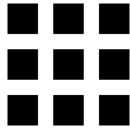
Follow the logging in **steps 1-3** shown in the **checking email** section

Step 2

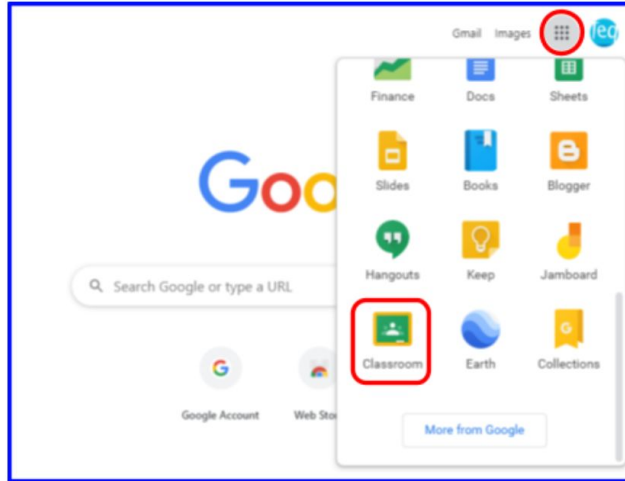
resources

All subjects have created a Remote Learning Environment for the delivery of classes and checking assignments set.

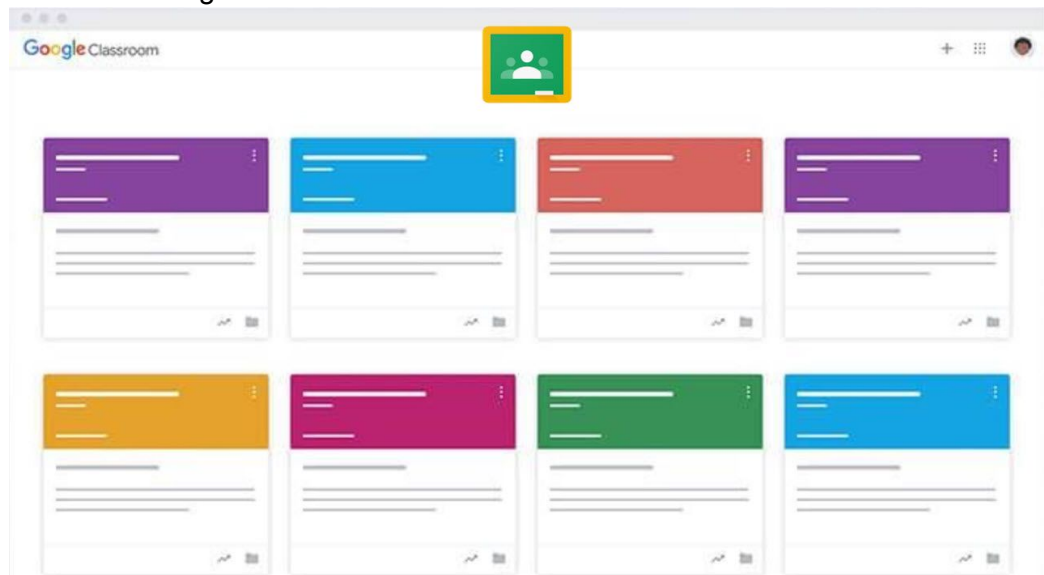
Select the apps tool (nine squares) in the top right corner when on the Google website.



Step 3
Select the Google Classroom icon



Step 4
Select the Google Classroom for the timetabled lesson



Step 4
Messages will be available through the **Stream** area

Stream Classwork People Grades

Example Classroom

Class code `mall2h5`

Meet link [Generate Meet link](#)

Select theme
Upload photo

Upcoming

No work due soon

[View all](#)

Announce something to your class

Communicate with your class here

- Create and schedule announcements
- Respond to student posts

Step 5
Assignments and resources will be available through the **Classwork** area

Stream **Classwork** People Grades

+ Create
Meet
Class Drive folder

Assign work to your class here

- Create assignments and questions
- Use topics to organize classwork into modules or units
- Order work the way you want students to see it

Step 6
Click **View your work**.

View your work
Google Calendar
Class Drive folder

Biology

Science - Blood & Blood vessels

Due Today

Step 7
Click on each Assignment

Science - Blood & Blood vessels	1	Today	Turned in
	<p style="margin: 0;">Joshua Turner - KS4 - Blo...</p> <p style="margin: 0; font-size: x-small;">Google Docs</p>		
<p style="margin: 0; color: #0070c0; font-size: x-small;">View details</p>			

Step 8
This opens up the work submitted by your child

Your Tasks:

1) Follow the link to tell me the 4 main things in blood, and what their jobs are. Use information on the web page and your knowledge from the live lesson.

<https://www.bbc.co.uk/bitesize/guides/ztp9q6f/revision/1>

Material in blood	Its job
plasma	Liquid medium that contains dissolved substances
Red blood cells	

2) Follow the link below and watch the video.

https://www.youtube.com/watch?v=VVTTHw_QoD4

Accessing a Google Meet and online lessons

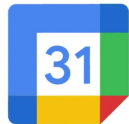
Google Meets are the video calls where live lessons are presented. These can be shared via Google Classroom, Google Calendar or Via Email. Teachers will email all students the Google meet link to use on the morning of each lesson.

Calendar and Email

If a teacher shares the link via Calendar and email a lesson will appear in the students Google Calendar

Step 1

Select the Calendar Icon in the Google Apps Section (see step 3 of the Google Classroom Section)



Step 2

Select the lesson in the Google Calendar for the period the student needs to attend



Step 3

Select the Join with Google Meet button

Meet Example

Feb 5, 2021 8:00am to 9:00am Feb 5, 2021 Time zone

All day Does not repeat ▾

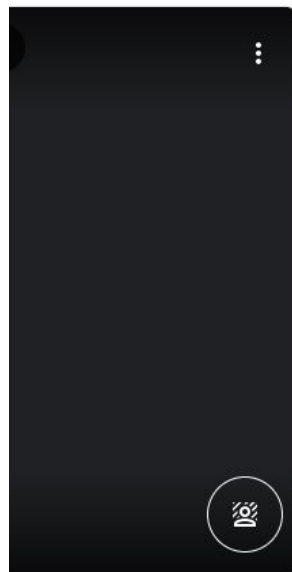
[Event Details](#) [Find a Time](#)

[Join with Google Meet](#)



Step 4

Click on the Join now button to enter the Meet



Meet Example

No one else is here

Join now

Present

Other options

Join and use a phone for audio

Alternatively students can join the Google Meet (online lesson) by selecting the Join with Google Meet link in an Email invite

[Joining info](#) [Join with Google Meet](#)

What to do if there is a problem

Lessons and Classrooms

Should a student have a problem accessing a lesson they need to email their teacher and ask for the Google Meet and Google Classroom details.

Technical Problems

If you need access to a Chromebook or need internet access please email:

helpdesk@rawmarsh.org

Alternatively telephone:

01709 710672